

CHAPTER BYLAWS

LOUISIANA DUTCH OVEN SOCIETY

Note: The use of the term "LDOS" in these Bylaws will be understood to refer to the Louisiana Dutch Oven Society and not to the Chapter.

ARTICLE I-CHAPTER NAME, DEFINITION, PURPOSE, AND REGION

Section 1: Name. This Chapter shall be known as the " _____ Chapter" of LDOS.

Section 2: Definition. A Chapter is a small to large sized regionalized group of LDOS members in good standing who have organized themselves for the purpose of sharing the art of Dutch Oven cooking and the promotion of membership within LDOS and the Chapter. It is recommended that one of the main functions of a Chapter be the organization of local Dutch Oven Gatherings (called DOGs) and Demos within their region and with neighboring regions. Additionally, LDOS may call upon the Chapter to help in promotional activities in their surrounding regions.

Section 3: Purpose. The purpose of this Chapter shall be to support the activities of LDOS through the recruitment of memberships and the promotion of LDOS events in your local region. Additionally, the Chapter will supplement the activities of LDOS and provide mutual fellowship for members.

Section 4: Region. The Chapter will cover the _____ area within the _____ state/country.

ARTICLE II-BOARD OF OFFICERS

Section 1: Board of Officers. The Board of Officers shall consist of the officers of the Chapter.

Section 2: Powers. The Board shall have the power to proceed in any manner, not in violation of these Bylaws, may, in their judgment, serve the interest of the Chapter. The decision of a majority of the Board of Officers on a question shall be binding until the next regular or special meeting of the Chapter, when a majority may approve, nullify, or amend such decision.

ARTICLE III-OFFICERS

Section 1: Officers. The elected officers of this Chapter shall be: Commissioner, Assistant Commissioner, Secretary and Treasurer. (Secretary and Treasurer may be one or two Officers) Said Officers shall hold office for one year from the date of election or until their successors is duly elected.

Section 2: Elections. The manner of the election of officers may be prescribed by the Board of Officers. All members of the Chapter in good standing shall be given proper notice and opportunity to vote. Results must be filed with LDOS within 30 days.

ARTICLE IV-DUTIES OF OFFICERS

Section 1: Commissioner. The Commissioner shall preside at all meetings of the Chapter members and Board of Officers. The Commissioner shall appoint all committee chairpersons. The Commissioner shall have the power to decide all questions of equal division and have all powers and duties usually vested in the President of an organization.

Section 2: Assistant Commissioner. The Assistant Commissioner shall serve in the absence of the Commissioner.

Section 3: Secretary. The Secretary shall handle all official correspondence of the Chapter and shall keep minutes of all meetings of the members and Board of Officers. The Secretary will file all Chapter membership meeting and Board meeting minutes with the LDOS Secretary. The Secretary will also file a complete listing of the Chapters membership in conjunction with the annual board election meeting minutes. The Secretary shall perform such duties as may be prescribed and those that pertain to the office.

Section 4: Treasurer. The Treasurer shall collect and disburse the funds of the Chapter as may be ordered by the officers. In addition, the Treasurer shall; render a financial report of the Chapter at the annual meeting and whenever the Commissioner may require the same; file a Financial Statement and Audit report of the Chapter's books with LDOS following the annual meeting; collect all dues payable by Chapter members and forward to LDOS.

ARTICLE V-MEMBERS

Section 1: Membership. Members in good standing with LDOS and located or living in the Chapter's defined Region or at large, may be members of this Chapter. LDOS dues may be collected by the Chapter and forwarded to the LDOS Treasurer with the appropriate membership information. NOTE: Non-profit status of LDOS does allow for providing services and benefits for nonmembers of LDOS.

Section 2: Scope and Vote of Membership. Upon receipt of a properly executed application, new members shall be accepted or rejected by the membership of the Chapter. A membership is considered a family or a single membership, with one vote allowed for Chapter matters.

Section 3: Dues. The Board of Officers from time to time at its discretion, with the membership approval, shall set the amount of dues payable to the Chapter Treasurer. All payments of the dues shall be made to the Chapter Treasurer either in person or by mail. Chapters may collect LDOS membership fees, which would then forward with the appropriate information. The Chapter may collect dues in one or all of the following ways.

Collect both LDOS and Chapter Dues: The Chapter would collect Chapter and LDOS fees. For any LDOS dues collected, the Chapter is required to forward those fees within two weeks.

Chapter collects only Chapter Dues: The Chapter would collect Chapter fees for all members. For applicants not yet members, the Chapter may collect Chapter fees and provide an application for membership. The Chapter shall notify the applicant that they have 60 days to become a member in good

standing with LDOS or the Chapter membership will be revoked and membership dues will be forfeited. (Note: Chapters following this option shall use the LDOS membership application that details this 60 day stipulation and forfeiture clause which must be signed by the applicant)

Section 4; Termination of Membership. The membership of any Chapter member may be terminated by two-thirds (2/3) majority vote of the Chapter membership for conduct not in the best interest of LDOS or other causes upon giving the member in question full opportunity to hear and to reply to the charges or give reason for such action. Any member whose Chapter dues are more than sixty (60) days in arrears shall be dropped from the Chapter roll subsequent to advising the member of intent. Any members who do not meet the good standing policy with regards to LDOS membership will have their Chapter membership terminated.

ARTICLE VI-MEETING OF THE MEMBERS

Section 1: Frequency. Chapter members shall hold at least one meeting annually for the election of officers and the transaction of the business of the Chapter.

ARTICLE VII-CHAPTER REQUIREMENT BY LDOS

Section 1: Restricted Use of LDOS Name. Members of any Chapter shall not, individually or as a group, use the name of the LDOS in connection with a commercial or charitable project, for profit or personal gain, without the written approval from LDOS except in the requirement of Members or in the official representation of LDOS at local functions (official is meant to represent that the Chapter has received written notice or an LDOS board member has asked the Chapter to represent LDOS at that function).

Section 2: Conflicting Activities. A Chapter shall not hold any activity in conflict with an event of LDOS.

Section 3: Officer and Member Information. The names and addresses of all Chapter officers and members must be sent to the LDOS Secretary each year immediately following local elections.

Section 4: Non-Profit Status. LDOS is a non-profit organization; the members thereof shall not be entitled to any individual or collective interest, participation, share, right and/or property right in and to the assets of the Chapter; but such assets shall be the individual property of the Chapter thereof, no dividends, pecuniary profits, stock dividends, or payments of like manner shall ever be declared or paid to the members of this Chapter thereof. Chapters are not permitted to enter into debt or establish any long-term liabilities without the written consent of the LDOS governing board. Any debt entered into without this approval becomes the personal liability of the Chapter's officers and will not be assumed or transferable to the Chapter or LDOS. All Chapter officers will agree to this by virtue of accepting any position under Article III or any other Chapter position created by amendment.

Section 5: Dissolution. Upon dissolution of the Chapter, immediate notification should be given to the LDOS Secretary. Upon dissolution of the Chapter, all assets become the property of LDOS.

Section 6: Reporting to LDOS. A copy of these Charter Bylaws, when adopted or amended, shall be sent to LDOS for its reference. Proposed changes to the Bylaws may be sent to LDOS for review and opinion as may from time to time be appropriate.

ARTICLE VIII-AMENDMENTS OR ADDITIONS TO BYLAWS

Section 1: No Conflict with LDOS Bylaws. No amendment shall be made to nullify, alter, or conflict with any part of these bylaws as constituted herein or any part of the LDOS constitution or bylaws. LDOS, by a majority vote of the governing board, may amend, with notice to the Chapter, any Bylaws herein.

Section 2: Vote by Members. Other amendments may be made from time to time by a majority vote of the Chapter Members in good standing upon at least two weeks written, mail or email, notice to all Chapter members stating the proposed changes. All amendments, once passed by the Chapter majority, must be forwarded to the LDOS secretary and receive approval from the LDOS governing board before the amendment is considered an addition to the Chapter Bylaws.

ARTICLE IX-PENALTIES FOR MISCONDUCT AND MISUSE OF FUNDS

Section 1: Penalties for Misconduct. Any Chapter member found grossly misrepresenting the Chapter will be dealt with under Chapter Membership Termination. Any member found grossly misrepresenting LDOS will be dealt with under similar processes by the LDOS governing board.

Section 2: Misuse of Funds. Any Chapter Officer found misusing Chapter funds or not forwarding LDOS Membership dues to LDOS, shall be considered for Membership Termination by the LDOS governing board and may have their membership revoked. Additionally, if misconduct is considered fraud or embezzlement, legal action may be taken to the full extent possible.

Signatory Section:

By signing below the Officers agree to uphold and be bound by the terms and conditions of the Chapter Bylaws above.

Commissioner:

Name: (Please Print) _____

Address: _____

Signature: _____ Date: _____

Phone: _____ Email: _____

Assistant Commissioner:

Name: (Please Print) _____

Address: _____

Signature: _____ Date: _____

Phone: _____ Email: _____

Secretary, Chapter

Name: (Please Print) _____

Address: _____

Signature: _____ Date: _____

Phone: _____ Email: _____

Treasurer, Chapter

Name: (Please Print) _____

Address: _____

Signature: _____ Date: _____

Phone: _____ Email: _____